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# Column 1 Column 2 Half the size of the selected envelope. Not included Quality criteria Quality tolerance Quality skills required Quality responsibilities Attractive large font. Not included Quality criteria Quality tolerance Quality skills required Quality responsibilities Project Board. Not included Quality criteria Quality tolerance Quality skills required Quality responsibilities +5% 1-5% of the required label size. Not included Quality criteria Quality tolerance Quality skills required Quality responsibilities

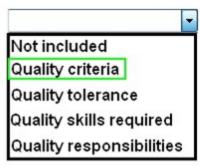
**Correct Answer:** 

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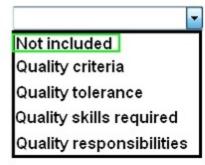
## Column 1

# Half the size of the selected envelope.

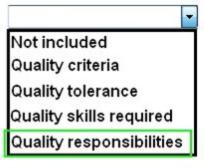
## Column 2



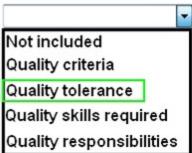
Attractive large font.



Project Board.



+5% 1-5% of the required label size.



#### **QUESTION 74**

Who sets the tolerances for a work package?

- A. The project board
- B. The project manager
- C. The team manager
  D. Corporate or programme management

Correct Answer: B

#### **QUESTION 75**

#### **Product Summary**

A list of customers will be collated. This will use existing information from the Accounts department about current customers, and existing information from the Marketing department about prospective customers.

Using the tariff of mailing costs available from the Post Office, a production cost forecast will be produced to allow the CEO and the Marketing Director to decide whether to continue with the project. If they decide to continue, they will give the approval to launch the internal label design competition. Competition rules will be required to communicate details of the competition to the staff. The chosen label design will then be selected from the competition entries.

The photos for the calendar must be based on existing photo design ideas available from the Marketing department. The selected photos will be chosen from these. Monthly calendar displays will be created to show the required layout of each page.

## **Product Breakdown Structure (contains errors)** Prepared calendar pack Tariff of Calendar Production Label List of Competition mailing cost forecast customers costs Label design Monthly Accounts calendar information displays Competition Rules Marketing Photo information Photo design ideas Photos Select photos KEY: External Product Product

#### Extract from Stage Plan for stage 3.

(All entries are true statements but may not be shown under the correct heading or in the correct document).

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Plan description	1. Stage 3 is the final stage of the project and will deliver the photos, the label design competition entries, the winning label design and the prepared calendar pack.
Plan prerequisites	Increase in orders and improved company image.     The production cost forecast must be acceptable to the Project Board if the photography and label design competition are to go ahead.
	4. The customer list is accurate and complete.
External dependencies	5. A separate project has been reviewing the company's branding. The company logo, required for the label design competition, is being updated. The new company logo is to
	be supplied by the other project in two weeks time.  6. Customer details will be supplied from the Accounts department and the Marketing department customer databases for the customer list.
	7. The label design must contain the new company logo.
Planning assumptions	8. A suitable entry will be received from the label design competition.  9. The photo session schedule created two weeks ago
	correctly reflects the availability of the engineering staff.  10. Each photo must feature different members of the Engineering team.
Monitoring and control	11. The Project Plan is to be updated with actual throughout the stage.  12. A Highlight Report will be created for the Project Board every two weeks.  13. The Stage Plan will be reviewed at the end of each day, to assess forecast against actual.  14. Product Status Accounts will be produced by Project Support, at the request of the Project Manager, to summarize current and historical data concerning each of
D 1	the project's products.
Budgets	15. Cost £5k for specialist products 16. Time 4 weeks 17. Risk £0

Using the Project Scenario and the Extract from Stage Plan for stage 3 provided as additional intonation for this question in the Scenario Booklet, answer the following 5 questions.

The Stage Plan for stage 3 has been produced.

The Engineering Manager insists that there are to be no interruptions to operations whilst photographs are being taken of the engineering staff performing their everyday duties and operating machinery. Two weeks ago the professional photographer produced the photo session schedule based on the operational staff schedule. The operational staff schedule is produced weekly and maintained by the Engineering Manager.

None of the £500 change budget has been used to date and this is available for the stage.

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Which 2 statements apply to the Monitoring and control section?

- A. Delete entry 11 because this relates to the monitoring and controlling of the Project Plan, not the Stage Plan.
- B. No change to entry 12 because this describes how the Project Board will control the stage.
- C. C Move entd12 because the Highlight Reports are deliverables of this stage and should be shown under Product descriptions.
- D. Delete entry 13 because this is part of the Controlling a Stage process.
- E. Delete entry 14 because the Product Status Account is NOT an ad-hoc report. It is produced at the end of each stage to identify any variations between planned status, reported status and actual status of the stage's products.

Correct Answer: AB

#### **QUESTION 76**

Having completed designing the plan, in which order should the next steps take place to produce a plan?

- 1. Prepare Estimates
- 2. Define and analyze Products
- 3. Prepare the schedule
- 4. Identify activities and dependencies
- A. 2, 4, 3, 1
- B. 4, 2, 1, 3
- C. 4, 3, 2, 1
- D. 2, 4, 1, 3

Correct Answer: D

#### **QUESTION 77**

#### **Product Summary**

A list of customers will be collated. This will use existing information from the Accounts department about current customers, and existing information from the Marketing department about prospective customers.

Using the tariff of mailing costs available from the Post Office, a production cost forecast will be produced to allow the CEO and the Marketing Director to decide whether to continue with the project. If they decide to continue, they will give the approval to launch the internal label design competition. Competition rules will be required to communicate details of the competition to the staff. The chosen label design will then be selected from the competition entries.

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**Product Breakdown Structure (contains errors)**